

**IFLA Acquisition and Collection Development Section  
Standing Committee  
Minutes from Columbus WLIC, August 2016**

**BACKGROUND DOCUMENTS/HANDOUTS**

- A. Agenda
- B. Cape Town Minutes
- C. List of Committee Members and Term Expiry Dates
- D. IFLA - How to Become a Standing Committee Member (<http://www.ifla.org/officers-corner/nomination-election-process>)
- E. Worksheets -- Defining a Dynamic Professional Unit; Communicating for Success (<http://www.ifla.org/officers-corner/key-documents> - under "SC Meeting Administration")
- F. IFLA Standards & Guidelines (<http://www.ifla.org/node/8750>)

**BUSINESS MEETING I - Saturday 13 August 2016 - 9:45 to 12:15  
Location: Room C211**

**1.1 Attendance and General Introductions**

Standing Committee Members attending the meeting: Jerome Fronty (France), Janet Hulm (US), Sirpa Janhonen, Secretary (Finland), Helen Ladron (Mexico), Ann Okerson, Chair (US), Beacher Wiggins (US), Lynn Wiley (US), Franziska Wein (Germany), Yan Zhao (China)

**1.2 Permission for Observers to Attend**

Permission was given. Observers attending the meeting:

Domingua Aboud, Notre Dame University, Beirut Lebanon - [dabboud@ndu.edu.lb](mailto:dabboud@ndu.edu.lb)

Ali Al-Qahtani, King Abdullah University of Science & Technology, Saudi Arabia - [ali.qahtani@kaust.edu.sa](mailto:ali.qahtani@kaust.edu.sa), [qahtani@gmail.com](mailto:qahtani@gmail.com)

Edna Bruce-Cudjoe, Bank of Ghana, Accra, Ghana - [edna.cudjoe@bog.gov.gh](mailto:edna.cudjoe@bog.gov.gh)

John DeSantis, Dartmouth University, New Hampshire, US - [john.desantis@dartmouth.edu](mailto:john.desantis@dartmouth.edu)

Gisela Diaz Rondon, PONTIFICIA UNIVERSIDAD JAVERIANA, Colombia - [giseladia@gmail.com](mailto:giseladia@gmail.com), [gisela.diaz@javeriana.edu.co](mailto:gisela.diaz@javeriana.edu.co)

Jonathan Fatokun, Federal University of Agriculture, Nigeria - [jofatokun2@gmail.com](mailto:jofatokun2@gmail.com)

Victoria Ajegbomogun Jola, University of Ibadan, Nigeria - [ibijolaaje@yahoo.com](mailto:ibijolaaje@yahoo.com)

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Frederick Olatunji Ajegbomogun, Federal University of Agriculture Nigeria - [ajegbomofred@gmail.com](mailto:ajegbomofred@gmail.com)

Jose Sepulveda Carvajal, Biblioteca Nacional de Chile -  
[jose.sepulveda@bibliotecanacional.cl](mailto:jose.sepulveda@bibliotecanacional.cl)

Jinong Sun, Fayetteville State University, North Carolina, US - [jsun@unifsu.edu](mailto:jsun@unifsu.edu)

- 1.3 **Apologies from Standing Committee and Corresponding Members Who Cannot Attend:** Assunta Arte (Italy), Estelle Beck (Luxembourg), Joseph Hafner (Canada), Marja Hirn (Finland), Elena Kolgushkina (Russia), Susanne Maier (Germany), Dudu Nkosi (South Africa), Blanca Rodriguez Bravo (Spain), Charlotte Roh (US), Regine Schmolling (Germany), Kei Shiraishi (Japan), Jolita Steponaitiene (Lithuania), Lidia Uziel (US), J.K. Vijayakumar (Saudi Arabia)

**No Response:** Evgeniya Pshenichnaya (Uzbekistan), Benita Snyman (South Africa).

- 1.4 **Review of Corresponding Members** (we are permitted a total of 5)

Estelle Beck (Luxembourg); Marja Hirn (Finland); Charlotte Roh (USA); Kei Shiraishi (Japan); Helen Ladron de Guevara Cox (Mexico)

2. **Adoption of the Agenda**

The agenda was adopted.

3. **Approval of Cape Town Minutes**

The Cape Town Minutes were approved without modifications.

4. **Information Coordinator Update** and proposal for approval

Because of press of schedule and a few technology issues, Dudu Szkosi has asked to be released from the duties of Information Coordinator; however, she will remain an active member of the Committee. Charlotte Roh, who had been helping out, agreed to serve as Information Coordinator. Charlotte is a corresponding member and cannot be officially listed as IC until she becomes a full member during the upcoming nominations and appointments process, as she hopes to do. Lynn Wiley offered to help Charlotte Roh as needed. We thank Dudu for her many services in the past year!

**Next Steps:** After the WLIC, Ann will confirm with Dudu, Charlotte, and Lynn. Charlotte should add her name to the IFLA Web Page as Web Editor for ACD. We will include Charlotte and Lynn in the Executive Committee skype calls between now and WLIC 2017.

5. **Membership Nominations Period.** Nominations for new member will begin on October 2016 [*SEE DOCUMENTS - List of Members & How to Become a Standing Committee Member*]

Several members' terms are expiring at the 2017 WLIC (Hafner, Schmolling, Maier). Several members are eligible for re-nomination (Nkosi, Snyman, Uziel, Vijayakumar, Wein, Zhao). Needing to recruit new members, the committee reviewed the process for nominations and brainstormed ideas for potential members to encourage. The Committee can have up to 20 full members and 5 corresponding members (who could be less active and are less obligated to attend in person).

Those eligible for re-nomination must be once again nominated by an IFLA member; they do not stay on the committee automatically. Corresponding members interested in serving as full members (and willing to work hard!) must also be nominated by an IFLA member. The same is true for any Observers who are interested. The IFLA Call for Nominations will be issued in October/November 2016, so that is the time to show interest. One can be a Section member of one committee and a corresponding member in another -- that is permitted. As always, for everyone, the regular nominations process must be observed.

Ann also encouraged the 10+ Observers to consider becoming members. We do not assume that a member is active all the time, but we do need participation and activity to fulfill the goals of IFLA and of the Acquisition/Collection Development Committee. The ACD committee is committed to helping everyone who is interested, to be nominated. If you have questions, please contact Ann ([aokerson@gmail.com](mailto:aokerson@gmail.com)).

**Next Steps:** Ann will reach out to all Observers to thank them for attending, to remind them of membership opportunities, and to solicit possible interest.

## 6. Section Activities in Columbus

### 6.1 **Open Programme:** "Shedding Light on the Reverse Side of Acquisitions - Using De-selection to Build Stronger Collections"

Monday, August 15th, from 11:45 to 13:45

Location: C213-215

(Update by Franziska Wein, Chair; Beecher Wiggins, member)

There were about a dozen submissions in response to the Call for Papers. The session featured five speakers, including three from Academic libraries, one from a public library, and one from a special library. Two speakers have been encouraged to submit their articles to the *IFLA journal*. All the papers have been submitted to the IFLA Library.

Beecher offered to create an evaluation form similar to those of previous years. He will collect and tabulate the evaluation papers and present the outcomes at the 2<sup>nd</sup> business meeting at this WLIC.

### 6.2 **Section Dinner Update**

Monday 15th August 2016, 6:30 p.m.

Place: Guild House, 624 North High Street. Phone: 614-280-9780

Restaurant is an 8-minute walk from the Columbus Convention Center

<http://theguildhousecolumbus>

**Able to attend:** Hirn, Janhonen, Ladron, Okerson (2), Wein, Wiggins, Wiley. The group was fortunate to dine in a small private room, so it was easy to have good food, lively conversation, and good company, in a lovely restaurant just a short distance from the Convention Center.

### 6.3 **ACD - Sponsored Special Interest Group (SIG) Report (LGBTQ)**

This SIG was scheduled for a User Meeting on Thursday, August 18th, from 13:45 - 15:45.

Location: C210-212

John DeSantis, standing in for Lucas McKeever, SIG Convener, presented a short update about the work of this SIG. In order to get started, each SIG must be sponsored by a current Section. In this

case, the ACD Section offered sponsorship 3 years ago. This year, the SIG group hosted a satellite meeting in Chicago, prior to the Columbus WLIC. They will hold a business meeting in Columbus, as well as a social evening after the closing session. This SIG has 174 newsletter subscribers. They would like to become a section. According to IFLA's rules, a SIG group has to recruit 40 institutional members in order to become a section, so there is a lot of work to be done. The normal life span of any SIG is 4 years. If it does not then become a Section, it disbands. Next year is the LGBTQ's 4<sup>th</sup> and final year as a Special Interest Group (see the document: LGBTQ users sig report.pdf).

**Next Steps:** Monitor progress of SIG and offer support as needed.

7. **Updates from Leadership Brief Meeting** (Ann Okerson, Jerome Fronty, and Sirpa Janhonen)

Gerald Leitner, IFLA's new Secretary General, gave a presentation about his ideas. Leitner's presentation was inspiring and led to numerous questions and comments from the assembled group of IFLA officers and leaders. In addition to asserting that IFLA will continue its important work at policy and outreach levels, Leitner believes and intends that IFLA should be strengthened by all of its individuals and committees. Accordingly, sections and their members are ever-more important to IFLA; IFLA operates via sections and depends on everyone for success of the global library vision and mission.

Leitner announced that there will be a meeting of all officers in Athens next March. Basic expenses will be covered for those who can attend, in order to brainstorm and map out a very people-oriented agenda for this portion of IFLA's work (see the document: Officers Forum Chair slides Saturday 13 August 2016.pptx)

8. **Updates from the Satellite Meeting.** Ann Arbor 2016

See: <https://iflalibpub.org/program/>

Ann reported about the 2-day long "Libraries as Publishers: Building a Global Community" Satellite meeting held at the University of Michigan, Ann Arbor. The event was co-sponsored by the Serials and Other Continuing Resources section. There were 72 participants, with a majority from US and Canada, but also there were speakers and registrants from different countries, for example Australia, Croatia, France, South Africa, Sweden, and the UK. The program content was excellent; the local arrangements were superb -- and the food was delicious, including two full dinners. ACD and the Planning Committee are indebted to both the University of Michigan Library and the two sponsors, Gale and Proquest for their support.

ACD's commitment was not only to hold a successful event, but also to assure that the content lives on in two ways:

(A) via an offer from the well-respected open access publication, *Journal of Electronic Publishing*, the proceedings will be made available in full in a 2017 multimedia special issue. Full text was not required of the speakers, though some will provide it, and others will provide video media or PPT. In addition, all sessions were recorded and speakers are being asked to agree to inclusion in JEP. (JEP link is: <http://www.journalofelectronicpublishing.org/>). In addition, speakers were encouraged to put any full papers into the IFLA Library.

(B) via a petition to create, under the umbrella of ACD, a SIG to discuss this emerging area of library activity.

The meeting was more North American and academic library focused than some may have liked, though public and non-NA programs were reasonably well represented. We can make an ongoing international contribution via the formation of an IFLA-SIG, in order to become more and more inclusive of countries and library types.

**Next Steps:**

(A) Ann will collaborate with *JEP* on the special issue.

(B) Ann will apply to IFLA-PC for a SIG on Library publishing [Note: this has since been done and will be decided at PC no later than early December 2016.]

9. **Future satellite Conferences or Workshops**

Ann reported that for the 2017 WLIC, Serials and Other Continuing Resources Section have invited ACD to co-sponsor a satellite meeting on some key aspect of Open Access. The thinking at this time is still very much in a draft stage, and suggestions have included scholarly communications, metrics, new developments, and more. Ann asked whether ACD was interested in co-sponsoring this event. A discussion ensued about what aspects should be covered -- for example, one thought was that access to rare materials could be an interesting segment.

What could ACD bring to this effort? In this case, ours is a supporting rather than a lead role. We would want two or three ACD members to offer to help SOCRS to develop the program and supporting aspects. It was agreed that ACD waits for more information about plans, but basically we are very much interested.

**Next Steps:** We will wait on SOCRS to send us more information from their WLIC discussions in Columbus and beyond. We will seek ACD volunteers to join the SOCRS planning.

10. **Planning the Wroclaw, Poland, 2017 Open Programme** (All brainstorm possible ideas)

There was some general discussion, and then ACD then reviewed a proposal recently submitted by member Lidia Uziel (Head of Western Languages Division and Bibliographer for Western Europe, Harvard University, US) (see the document: Lidia IFLA 2017\_Uziel.docx). Lidia was not able to attend the Columbus meeting, but intends to participate actively for the Poland meeting, especially as her home country is Poland; she is very well informed about collections issues of current interest in Poland and has contacts there. Lidia has offered to take a lead on the Open Programme planning for Wroclaw. Essentially, the proposal is to provide in depth exploration of networks of digital collections and digital libraries and their impact on collection development in the region. Lidia provided a first-draft Call for Papers and some selected examples of the kinds of projects that should be presented.

This proposal was enthusiastically discussed in various aspects, including whether the session could be thought of as presenting models for national cooperation elsewhere. The group was very positive about the idea and wishes to go forward, with the qualification that perhaps half of the papers could be specifically focused on Poland and another half or so might extend to other European collaborations, to cast a wider net on this important topic.

**Next Steps:** Ann to return to Lidia with thanks and to confirm that this topic will proceed. Two or three volunteers from ACD will work with Lidia to develop the topic.

11. **Special Request from IFLA's New Secretary General: "Defining a Dynamic Professional Unit"**

All committees were asked to complete as much as possible of the worksheets developed and sent out (at short notice) by IFLA. [SEE Document "Defining a Dynamic Professional Unit"]. These worksheets will be discussed at the Officers' meetings during WLIC and afterwards at IFLA-HQ. Ann asked everyone who could do so, to fill in the forms and return to Sirpa or Ann. If there is time, this could be discussed at the 2<sup>nd</sup> business meeting.

**Next Steps:** There was not enough time at the 2<sup>nd</sup> meeting; Ann gathered sheets from members and will forward to IFLA-HQ.

12. **Communications**

Once again, there was discussion about ramping up our social networking and encouraging more participation on FB, blogs, etc.

**Next Steps:** Follow-up is referred to Charlotte Roh and Lynn Wiley.

13. **Any Other Business?**

There was none.

14. **ADJOURNMENT**

The meeting adjourned on time.

**BUSINESS MEETING II – Thursday 18 August 2016 - 9:45 to 11:15**

**Location: Room C224**

1. **Attendance and General Introductions**

Standing Committee Members attending the meeting: Jerome Fronty, Janet Hulm, Sirpa Janhonen, Ann Okerson, Beacher Wiggins, Lynn Wiley, Franziska Wein, Yan Zhao

Observers attending the meeting:

Manh Thang Dao, Central Library on Science & Technology, Vietnam - [daothang@vista.gov.vu](mailto:daothang@vista.gov.vu)

Sanaa Dukkali, University Hassan II, Casablanca, Morocco - [doukkali@univcasa.ma](mailto:doukkali@univcasa.ma)

Luis A. Gonzalez, Indiana University, US - [luisgonz@indiana.edu](mailto:luisgonz@indiana.edu)

Svitlana Kolesnyk, Bergen University Library, Norway - [sk0083@uib.no](mailto:sk0083@uib.no)

Peniel Hloele Phafoli, Independent Electoral Commission, Lesotho - [hloele@hotmail.com](mailto:hloele@hotmail.com)

2. **Report from Division II Leadership Forum and/or Training Sessions**

Sirpa and Ann attended the Division Officers' Meetings. These were highly interactive, with "speed dating" and numerous spontaneous and roundtable discussions about connections, communications, and "tips" for successful committees. The groups provided new ideas to IFLA for the future.

**Next Steps:** Sirpa and Ann will look for write-ups on the IFLA Officers' Corner and share if a summary is produced.

### 3. **Comments and Evaluations of the Open Programme**

Beecher gathered, tallied, and summarized the comments and ratings feedback of this very successful open programme. He handed out a report with a summary of the evaluations. 31 responses were collected with one submitted late, for 32 in total. The majority overall ranking was 3 = Excellent. All agreed the program was well done and cause for congratulations to those members who organized it -- especially Programme Chair Franziska Wein! Everyone thanked Franziska for her hard work on this session and also Beecher and Charlotte Roh for their help. Franziska said she really enjoyed doing the work!! (see the document: Session 100\_Papers\_Survey.xlsx).

### 4. **WLIC Poland, 2017 Programing Summary**

4.1. **ACD Open Programme:** The group again endorsed Lydia's idea and offer of to lead, reinforcing that the program should also be widened beyond Poland. Members suggested that some of the speakers could include their perspectives on how local collections can be impacted by availability of the large digital collections. In summary, the proposal is to provide in depth exploration of networks of digital collections and digital libraries and their impact on collection development in the region and beyond.

Lynn and Franziska offered to assist on this and will work with Lidia!

**Next Steps:** Ann will contact Lidia re. proceeding with planning for the above.

4.2. **ACD Invitation to Collaborate on Open Programme:** During this WLIC, Ann received an invitation from Reinhard Altenhoner of the Preservation and Conservation Section to work with them on their 2017 open programme. He wrote as follows:

In our business meeting we discussed the idea to offer a session questioning the selection of (digital) items under the auspices of Preservation in the digital sphere. Beside of the question what collection building means in the digital age (but this is of course one part of the whole question), we have to consider that the acquisition of digital material strongly depends on the capacity of the collecting institution to take care for the material in the longer run: sustaining access for future user groups. This sounds easy, but in practice this is often not the case or better: It's not considered in an adequate way.

Practically we (should) have formal, technical and hands-on rules to treat the restrictions we might have with the digital material – based on a clear view on our potential. So the session reflects process organisation on the one hand, principal questions of collection building on the other hand, and has to consider even pragmatic best-practice examples. In the call we would ask for this kind of best practices, policies, guidelines, process

development – making it as brought as possible. The results of the PERSIST-project should be integrated, but this shouldn't be the only core of the session.

Franziska proposed that we might instead connect the preservation and conservation aspect with our own open programme, but Ann noted that the P&C group intends to have their whole 2-hour slot focused on preservation. And it would be too big a topic for our own proposed programme, as above. It was agreed that if we can identify volunteers to work with P&C, ACD would like to accept this offer.

Beecher Wiggins volunteered to help with this event, as the ACD liaison.

**Next Steps:** Ann will follow up with Reinhard and also offer Beecher's name. We will send a message to ACD group to ask if there are any other volunteers.

#### 4.3. 2017 Satellite Meeting with SOCRS

Basically, ACD is interested in co-organizing this Satellite, but SOCRS has a challenge in narrowing program ideas. Serials should give deadline to clarify their topic. We suggested that Ann ask SOCRS to provide a more defined topic within 30 days that we could then agree upon for the FY17 program (see the document: IFLA Satellite with SOCRS.docx).

**Next Steps:** Ann will reach out to Sharon Dyas-Correia, SOCRS Chair. We will solicit ACD for volunteers to help out.

#### 5. **Review IFLA list of Standards and Guidelines.** Any input? Comments?

Ann had provided all with a list of all the current IFLA Standards that may need review (see: <http://www.ifla.org/node/8750>). The committee discussed those that ACD had created:

- Key Issues for e-Resource Collection Development: A Guide for Libraries
- Gifts for the Collections: Guidelines for Libraries
- Guidelines for a Collection Development Policy using the Conspectus Model

It was suggested we review the first guideline listed above (*Key Issues for e-Resources*) and change the name to drop the "Key Issues" - simply naming it "*e-Resource Collection Development: A Guide for Libraries*". Jerome noted this document took two years to complete and is a very helpful guide; however, it needs to be maintained. He suggested this be done via the website, to provide for updates and maintenance.

The second guideline (*Gifts for the Collections*) has a German version that Franziska would like to see published. She will send that to Ann for review, with comments and thoughts. Members also suggested the original be updated to include space planning and de-selection criteria in light of the format options now available.

Who will do all this updating???

The group agreed that last item (*Collection Development using the Conspectus Model*) could be retired, as no one is any longer using the Conspectus Model. It can be called an historic document, i.e., still available, but not to be updated.



An in-depth and exciting discussion followed about ways that any ILFA section could more easily maintain important standards and guidelines online. It culminated in the suggestion ACD conceive of and submit a project proposal for a pilot WIKI to provide for regular and consistent updates to these materials. Many details were discussed, including the kind of WIKIS and support needed -- and also to recognize that this would be a long-term effort. Are there any logical committees with which to partner on such a project?

**Next Steps:**

(A) Ann will report ACD's recommendations re. the three items to Jan Richardson, IFLA's Standards Committee. Jan had originally made the review request.

(B) Discussion regarding possible project proposal will continue online with Jerome and others who are interested. It may be possible to propose a small request to do a planning workshop.

(C) Franziska and Ann will review the German Gifts Guideline and return to ACD with recommendations.

6. **Action Planning**

The goal of this item was to discuss the updated IFLA requirements and brainstorm ideas for ACD. At this point in the meeting, we were running out of time and agreed that the deliberations at this WLIC offer many ideas that will be drafted into our ACD Action Plan for the coming year.

**Next Steps:** Sirpa and Ann will incorporate all of ACD's ideas from the Columbus WLIC into a first draft Action Plan in September and will return the draft to ACD for comment.

7. **Other Business**

7.1. We discussed *IFLA Express*, which does not exist anymore. Members had found the information to be helpful and suggested that the IFLA website might offer daily a short summary of noteworthy programs and upcoming events. The translated summaries would be helpful in making connections and enhancing the communication that IFLA promotes. It was felt that twitter and FB are too voluminous to do the needful, and press releases can only cover 1 or 2 key events per day. There is now a gap -- how to fill it?

**Next Steps:** Ann will let Frederick Zarndt, Division II Chair, know of these discussions.

B. Jerome Fronty raised an important idea, as a possibility for a 2018 Satellite meeting. (ACD generally organizes a Satellite Conference every 2<sup>nd</sup> year, i.e., even years. The next one would be in Kuala Lumpur.) He suggested that the topic of user impact as related to collection development is nowadays particularly important. There are various studies, projects, and experiments in this area. All agreed that this is a timely and most exciting opportunity for ACD, provided that we can develop it a little further, identify a small committee, and find a venue that would support our event.

**Next Steps:** Who wants to work on this???

8. **ADJOURNMENT**

The meeting was adjourned on time.