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|  | **IFLA Public Libraries Section*****1001 Libraries to see before you die*** |

1. **Introduction**

Planning a trip, want to visit some libraries but not sure where you should go

Wonder no more! Your colleagues from the IFLA Public Libraries Section are busily compiling the ultimate guide for Librarians [*1001 libraries to see before you die*](http://1001libraries.wordpress.com/).

Our online initiative aims to bring together best practice examples of public library buildings and spaces from around the world. It will also include links to relevant websites and other resources.

1. **How can you help?**

We’re asking our friends from around the world to nominate ‘must see’ libraries in their respective countries. You can nominate a library for a number of reasons – the library building, the location, the innovative programs or the community engagement.

1. **What do I have to do?**

Complete the attached form and email it to the IFLA Public Libraries Section together with a maximum of three images of the Library you’re nominating (contact details are at the end of the form). Complete the form as a text document; **please do not send as a PDF**

We’re also looking for best practice examples of Library Building websites and guidelines to link to from our site.

1. **What’s the deadline?**

The project was launched in Lyon at the IFLA World Library and Information Congress on 17 August 2014. This was only the beginning. While we don’t anticipate there will be 1001 libraries for your travel list straight away with a little help from our friends we hope to soon be there.

1. **Where do I send it?**

This completed form should be sent to the IFLA Public Libraries Section Information Coordinator Jan Richards at ifla@orange.nsw.gov.au

We look forward to hearing from you!

Marin Morgan-Bindon

IFLA Public Libraries Section Chairperson

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**Nomination Form**

**Name Library and Affiliation**

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| Name of the Library: |
| Parent Organisation: |

**Address and Contact Details**

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| Street Address: |
| Postal Address:  |
| Telephone :(incl Country code) |
| Web Address: |
| Library Email |
| Contact Person\*: |
| Position\*: |
| Email\*: |

\*not included on web site

**Library Description**

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| Type of Library :🞐Central/ Main Library 🞐 District Library 🞐 Headquarters 🞐 Joint use 🞐Medium size town library🞐Multipurpose building 🞐 Regional Library 🞐Small Community Library 🞐 Special Library |
| Population served: |
| Project Type: 🞐Conversion 🞐Extension 🞐New Building 🞐Refurbishment |
| Size (square metres): |
| Date of Completion: |
| Architect: |

**Distinctive Features and detailed description**

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| Consider such things as external and internal design and features, location, partnerships, environmental sustainability, innovation, accessibility, programs and services  |

**Awards, case studies, further information**

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**Photographs**

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| Includea maximum of three images (each no more2MB ) of the Library you’re nominating. Provide caption and accreditation information: |

In contributing images to *1001 libraries to see before you die* you\* are confirming:

* Either that you are the copyright holder of the images or that, if you are not the copyright holder, that you have the permission of the copyright holder to add them to the *1001 libraries to see before you die* database.
* You are also agreeing to their use by the IFLA Public Libraries Section on the Section’s website, blog and Facebook Page as long as that use is not defamatory to your library or authority.
* You have the right to remove your images at any time, by contacting the IFLA Public Libraries Section.
* The IFLA Public Libraries Section reserves the right not to publish any images it considers inappropriate.
* You are also confirming that you have the relevant permission of the parents/guardians of any children in your images.

\* you = you as an individual, or as a library or library authority.

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