



# APPOINTMENT OF PROXY

Return to IFLA Headquarters  
Email: [generalassembly@ifla.org](mailto:generalassembly@ifla.org)

The IFLA Statutes provide that each Member may nominate another Member or the Chair to exercise proxy votes on the Member’s behalf at a General Assembly.

In August 2021, IFLA realizes that many Members will still be unable to attend the General Assembly in person and the Dutch Government’s 1.5-meter distancing rule will restrict the number of people able to gather indoors. IFLA’s Parliamentarian has advised that Members should be given the opportunity to nominate another Member who is expected to attend to exercise their votes, and that Members be given the opportunity to indicate how their votes should be assigned.

Members may do this by notifying the Secretary General of the appointment of a proxy holder in advance in writing or by electronic communication. Members can complete and submit this form by email **OR** submit their proxy vote online via the link that has been emailed to them.

## Manual Form

### 1. Proxy Representative

Please indicate whom you would like to carry your proxy vote. Reflecting the particular situation in which the General Assembly is taking place, the form includes some suggestions for nominating a proxy holder, or you may identify your own nominee.

I, (name).....

the highest representative of

(Institute/Organisation).....

IFLA Member Code: .....

hereby appoint: (select one)

- Chair of the IFLA General Assembly
- The Voting Representative, National Library of the Netherlands, IFLA Member Code: NL-1022

as our proxy to vote for us on the proposed motions during the General Assembly held on 25 August 2021 and at any adjournment thereof. The proxies listed above have declared that they will follow the preferred intentions of the Members for motions on the agenda. However, the proxy will use their own discretion for motions not on the agenda.

If you prefer to **nominate your own proxy**, indicate them below. Please be aware that this person **must be intending to be physically present** at the General Assembly in The Hague.

I appoint (name): .....

of Institute/Organization: .....

Membership Code: .....

as my proxy at the General Assembly.

Signed at \_\_\_\_\_ on \_\_\_\_\_ 2021  
(location) (day – month)

Signature: \_\_\_\_\_

## Proxy Votes

Please indicate how you would like your proxy representative to vote.

For full details of the motions and the background to these, please refer to the Agenda contained in the [Convening Notice](https://www.ifla.org/node/93971) which has been circulated to members, and can also be found at: <https://www.ifla.org/node/93971>

### 4. Adoption of the Agenda

*This motion is to approve the adoption of the Agenda for this meeting.*

- I vote for this Motion  I vote against this Motion  
 I abstain for this Motion

### 5. Minutes of the previous meeting

*This motion is to approve the minutes of the previous meeting, held in Melbourne Australia on 12 February 2021.*

- I vote for this Motion  I vote against this Motion  
 I abstain for this Motion

### 8. Presentation of the Annual Accounts by the Treasurer

*This motion is to approve the Financial Report and Annual Accounts for 2020.*

- I vote for this Motion  I vote against this Motion  
 I abstain for this Motion

### 11. Motions and Resolutions

#### Motion 11.1

*This motion is to approve the holding of the next General Assembly later than six months after the end of the financial year (see IFLA Statutes 8.2).*

Motion 11.1: To authorize the Governing Board to convene the General Assembly to coincide with the next IFLA World Library and Information Congress which shall take place in July 2022. In the case of an unavoidable delay the General Assembly may be convened at a later date, but no later than 31 October 2022.

- I vote for this Motion  I vote against this Motion  
 I abstain for this Motion

**To be recognised by IFLA, this completed form must be delivered to, or received by email, at the IFLA Headquarters, by 12:00 noon (CEST) on Monday 23 August 2021.**