

## ACTION PLAN and RESOURCE REQUEST FORM for Professional Units 2018 - 2019

### Action plan 2018 – 2019

**Name of Professional Unit: National Libraries**

**Objectives of Professional Unit 2018-19:**

1. *Organise a session at WLIC 2018 [topic still under discussion]*
2. *Continue to work with IFLA and CDNL on the question of digital unification (Strategic direction 3 cultural heritage)*
3. *Continue to work with CDNL to ensure synergies in annual programme and ongoing work*
4. *Recover survey data on National Libraries' functions, and analyse*
5. *Keep section members regularly informed about interesting national library news*

Objectives <i>What do you want to achieve? Use your list above</i>	Project or activity <i>What project or activity are you going to do?</i>	Main tasks <i>What are the specific things you need to do?</i>	Responsibilities and timeline <i>Who will do them and by when?</i>	Resources <i>Do you need specific skills, money or technology?</i>	Communications <i>How will you communicate your achievements? To whom? By when?</i>	Measures of success <i>How will you show the impact of your work?</i>	Progress <i>Report here briefly the progress of your work, at least every month</i>
<b>Organize a session at WLIC 2018</b>	1.1 convene a small group to prepare for a session at WLIC 2019	<b>1.1.1 define topic (in cooperation or not)</b>	<b>1.1.1 October: define topic more closely (library spaces) and format</b> <b>1.1.3 January – call for papers or invite speakers</b> <b>1.1.4 select and follow-up as per</b> <a href="http://www.ifla.org/officers-corner/conference-information">http://www.ifla.org/officers-corner/conference-information</a>		<b>Send out information to nat-lib, ifla-l and cdnl lists, tweets</b>	<b>Well attended session</b>	<b>Topic was defined during WLIC ‘Library spaces’ but needs to be refined and format of session needs to be clarified</b>
<b>Work with IFLA and CDNL on the question of digital collaboration / unification (Strategic direction 3</b>	<b>Members of the NL SC will take part in a working group organiz</b>	<b>2.1.1</b> <a href="https://www.ifla.org/cultural-heritage/digital-unification">https://www.ifla.org/cultural-heritage/digital-unification</a>	<ul style="list-style-type: none"> <li><b>2.1.1. two members of the NLSC are members:</b> Guy Berthiaume (Chair of the IFLA National Libraries Section)</li> <li>Isabelle Nyffenegger (Bibliothèque nationale de France), Chair of the WG since August 2019</li> </ul>	<b>A database is required (HQ)</b>	<b>IFLA HQ will be responsible for communication?</b>	A document “questions to be raised when you want to undertake a digital unification project” will assist other	<b>Next meeting. March 2019, review in WLIC 2019</b>

<i>cultural heritage)</i>	ed by IFLA and report back to NL SC				institutions in planning
<i>Continue to work with CDNL to ensure synergies in annual programme and ongoing work</i>			<b>3.1.1 Guy Berthiaume to meet CDNL Chair and EC in Estonia October 24 2018</b>	<b>Results will be shared with SC members</b>	<b>Complement ary activities</b>
<b>Recover data of the NL survey</b>	4.1	<b>4.1.1 BnF to analyse extract from closed database</b>	<b>4.1.1 BnF</b>	<b>Data recovered, October 2018. Analysis to be planned</b>	
<b>Improve communication across the section</b>	<b>Twitter</b>	<b>5.1.1 Set up a twitter account and keep it active . provide regular news items on NLs</b>	<b>5.1.1 Stuart Hamilton</b>		<b>Number of followers and tweets/re-tweets : tbd</b>
					<a href="https://twitter.com/IFLANatLibs">https://twitter.com/IFLANatLibs</a>

## Resource requirements

<p><b>Project or activity and Main task</b>  <i>Use your list above</i></p>	
<p><b>Resources</b>  <i>Do you need specific skills, money or technology?</i>  <b>For what do you need resources in relation to this task? Match your needs again the resources listed below*</b></p>	
<p><b>Amount of funding.</b>  <b>How much money would you like to request from Professional Committee Funds?</b>  <i>Explain your rationale for the estimated amount in each case.</i></p>	-
<p><b>Timing.</b>  <b>When would the money need reimbursement?</b>  <i>Usually reimbursements are made on production of invoices following completion of the work, however, pre-payment can be arranged in some circumstances</i></p>	